Jindal Global Law Review

Style Sheet for Authors



O.P. Jindal Global University



Jindal Global Law School

Springer

Authors are requested to refer to this guide for submissions to JGLR. Abiding by our style sheet helps us in ensuring uniformity of formatting, thereby hastening up the review, editing and publication process.

General Instructions

1. The *indicative* word limit of the submissions (exclusive of footnotes) is as follows-
   a. Long Articles - Between 8,000 and 10,000 words.
   b. Review Essays - Between 5,000 and 6,000 words.
   c. Book Reviews - Between 2,000 and 3,000 words.
   d. Case Notes/ Legislative Comments - Between 1,500 and 2,500 words.
2. We prefer British spelling conventions, in accordance with the *Oxford English Dictionary*. For example, please use 'colour' as opposed to 'color' or 'criticise' as opposed to 'criticize'.
3. Please *italicise* non-English terms and provide their approximate English translation in brackets when they are first mentioned. Latin legal phrases such as *prima facie* and *res ipsa loquitur* need not be translated. This rule does not apply to words which have been assimilated into English such as caveat and per annum.
4. *Italicise* titles of books, journals, plays, films, musical works etc if they are a complete published work; in case of reference to an individual short story, song, article etc within a larger publication, use single quotation marks.
5. Avoid underlining words, phrases and sentences for emphasis.
6. Please use the Oxford or serial comma wherever possible.
7. Avoid 'th' etc with dates – just the number and month – and refrain from using 'the' before the number. Dates should appear in the following format: 01 January 2020 (day/month/year).
8. Spell out whole-number words for one to ten; use figures for numbers above ten. If there are a lot of figures in a paragraph or text, some above ten and others below, use figures throughout to maintain consistency.
9. Avoid correcting spelling errors in a direct quote.
10. Please use single inverted commas in your submission; double inverted commas should only be used for quotations within quotations. If the quotation forms a complete sentence, the closing full stop should be inside the closing quotation mark. If not, it should be outside it.
11. Quotations of more than 50 words should be typed in a separate paragraph and indented on both sides by 1 inch of the margin, without quotation marks. Please do not italicise quotes.
12. Footnote numbers should be placed after the punctuation mark.

Layout of the Manuscript

1. All text should be typed out in Times New Roman, 12-point and double-line spaced.
2. Use margins of at least 2.5 cm (or 1 inch).
3. Use bold for your article title, with an initial capital letter for any proper nouns.
4. Indicate the abstract paragraph with a heading or by reducing the font size. Limit the abstract to 250 words.
5. Provide five keywords to help readers find your article.
6. Please indicate the level of the section headings in your article:
   a. First-level headings (e.g. Introduction, Conclusion) should be in bold, with an initial capital letter for any proper nouns.
   b. Second-level headings should be in bold italics, with an initial capital letter for any proper nouns.
   c. Third-level headings should be in italics, with an initial capital letter for any proper nouns.
   d. Fourth-level headings should be in bold italics, at the beginning of a paragraph. The text follows immediately after a full stop (full point) or other punctuation mark.
   e. Fifth-level headings should be in italics, at the beginning of a paragraph. The text follows immediately after a full stop (full point) or other punctuation mark.

OSCOLA Quick Reference Guide*

Primary Sources

Avoid full stops in abbreviations. Separate citations with semi-colon (;).

Cases

Give the party names, followed by the neutral citation, followed by the *Law Reports* citation (eg. SCC, AIR, SCR). If there is no neutral citation, give the Law Reports citation followed by the court in brackets. If the case is not reported in the Law Reports, cite the case number allotted in the court.

Shayara Bano v Union of India (2017) 9 SCC 1
State of Bombay v Narasu Appa Mali AIR 1952 Bom 84
Sant Ram v Labh Singh (1964) 7 SCR 756

When pinpointing, give paragraph numbers in square brackets at the end of the citation.

Shayara Bano v Union of India (2017) 9 SCC 1 [27]
Sant Ram v Labh Singh (1964) 7 SCR 756 [6], [9]
State of Bombay v Narasu Appa Mali AIR 1952 Bom 8 [5]–[10]

If citing a particular judge:

Shayara Bano v Union of India (2017) 9 SCC 1 [27] [Kurian Joseph J]

Statutes, statutory instruments, Bills

Indian Penal Code 1860
The Indian Contract Act 1872
The Specific Relief (Amendment) Act 2018
The Criminal Law (Amendment) Bill 2013

International Treaty

Full Name of the Treaty (date it was opened for signature/signed/adopted, date entered into force) Official reporter citation (abbreviated name of treaty if going to reference later) pinpoint article.

Convention Relating to the Status of Refugees (adopted 28 July 1951, entered into force 22 April 1954) 189 UNTS 137 (Refugee Convention) art 33

International Court Cases

Tadic Case (Judgment) ICTY-94-1 (26 January 2000)
Prosecutor v Tadic (Judgment in Sentencing Appeals) (2000) 39 ILM 635.

Subsequent citations and short forms

Avoid the use of 'Latin gadgets' such as *supra*, *infra*, *ante*, *id*, *op cit*, *loc cit*, and *contra*, which are not widely understood. The abbreviation 'ibid' can be used to repeat a citation in the immediately preceding footnote. Standing alone, 'ibid' means strictly 'in the very same place' while 'ibid 345' means 'in the same work, but this time at page 345'.

Secondary Sources

Books

Give the author's name in the same form as in the publication, except in bibliographies, where you should give only the surname followed by the initial(s). Give relevant information about editions, translators and so forth before the publisher, and give page numbers at the end of the citation, after the brackets.

Thomas Hobbes, *Leviathan* (first published 1651, Penguin 1985) 268
Gareth Jones, *Goff and Jones: The Law of Restitution* (1st supp, 7th edn, Sweet & Maxwell 2009)
K Zweigert and H Kötz, *An Introduction to Comparative Law* (Tony Weir tr, 3rd edn, OUP 1998)

Contributions to edited books

Francis Rose, 'The Evolution of the Species' in Andrew Burrows and Alan Rodger (eds), *Mapping the Law: Essays in Memory of Peter Birks* (OUP 2006)

Encyclopaedia

Halsbury's Laws (5th edn, 2010) vol 57, para 53

Journal articles

Paul Craig, 'Theory, "Pure Theory" and Values in Public Law' [2005] PL 440

When pinpointing, put a comma between the first page of the article and the page pinpoint.

JAG Griffith, 'The Common Law and the Political Constitution' (2001) 117 LQR 42, 64

Online journals

Graham Greenleaf, 'The Global Development of Free Access to Legal Information' (2010) 1(1) EJLT < http://ejlt.org//article/view/17 > accessed 27 May 2019

Command papers and Law Commission reports

Department for International Development, *Eliminating World Poverty: Building our Common Future* (White Paper, Cm 7656, 2009) ch 5
Law Commission, *Reforming Bribery* (Law Com No 313, 2008) paras 3.12–3.17

Websites and blogs

Sarah Cole, 'Virtual Friend Fires Employee' (*Naked Law*, 1 May 2009) accessed 19 November 2019

Newspaper articles

Jane Croft, 'Supreme Court Warns on Quality' *Financial Times* (London, 1 July 2010) 3

*This table is neither exhaustive nor complete. These are, usually, the most common sources cited. If you do not see your source here, check the OSCOLA guide, cited below, for guidance. Link: https://www.law.ox.ac.uk/sites/files/oxlaw/oscola_4th_edn_hart_2012.pdf